Biochemistry Shared Instrumentation Facility University of California, Los Angeles Young Hall – Room 5044, 5048, 5048A, 5048B

General Use Safety Policy

Date of Policy creation: September 20, 2012
Facility Supervisor Name : Margot Quinlan
Facility Supervisor Signature and Date:
Internal Laboratory Safety Coordinator/Lab Manager: Matthew Graf
Lab Manager Signature and Date:

*For the remainder of this document, the Biochemistry Shared Instrumentation Facility will be referred to as the 'Facility'.

By signing the below, I attest to the following:

- 1) I have successfully completed the <u>Lab Safety Fundamental Concepts</u> course by EH&S, and I am up to date on any refresher courses as required by UCLA policies.
- 2) I am fully aware of any hazards to other Facility users presented by my experimentation and work inside the Facility.
- 3) I am fully trained in the prevention of possible incidents presented by my work, as well as the proper procedures in the event of incident or accident caused by my experimentation. I have completed any safety courses and refreshers offered by EH&S, relevant to the experimentation I will carryout in the Facility.
- 4) I recognize that it is not the responsibility of the Facility to provide safety training related to specifics of my experiment; that it is my responsibility to be fully trained in the safe practices necessary for my experimentation and the handling of chemicals used.
- 5) I will provide to the Facility a Standard Operating Procedure (SOP) for the use of any chemical on the OSHA and Cal-OSHA lists of Regulated and Particularly Hazardous Chemicals; the SOP will be tailored to the use of the chemical as expected within the Facility.
- 6) My experimentation <u>does not include the use of any pyrophoric or radioactive materials</u>, as the Facility is not rated to accommodate such work.
- 7) I understand that the Facility cannot store chemicals related to my experimentation except when I am actively using them in the course of an experiment. I will remove all chemicals and chemical wastes created by my work for proper storage or disposal in my personal lab environment upon completion of my work in the Facility.

- 8) I have received training by Facility Management in the proper and safe use of the instrument or instruments needed to conduct my experiment.
- 9) I take full responsibility for incidents or accidents caused by the unauthorized use of instruments for which I have not received training by a Facility Manager.
- 10)I take full responsibility for incidents or accidents caused by the mishandling of instruments, or the use of an instrument in a manner that is not consistent with safe practices outlined during training by a Facility Manager.
- 11)I have been trained in the safe use of the Facility in accordance with University policies, and standard practices designed to maintain a generally safe environment for all Facility users. These include:
 - a. Minimum Personal Protective Equipment: proper personal clothing, regulation laboratory coat, and eye protection if deemed necessary.
 - i. I recognize that I will provide these items myself.
 - b. The removal of protective gloves, prior to touching instrument surfaces, computers, faucets, door handles, or other surfaces within the Facility.
 - i. I recognize that I will provide my own protective gloves, in accordance with the demands of my work or experiments.
 - c. Location of: Safety Shower and Eyewash, Fire Extinguishers, Chemical Spill Kit, Emergency Exits, Fire Alarms, First Aid Kit, Telephone, and Emergency Contact Information.
 - d. Location of informational materials related to safe practices, provided by the Facility.
- 12)I recognize that it is the right of the Facility Management to revoke my Facility use privileges at their discretion if my use of the Facility is not in accordance with safety guidelines outlined by the University or the Facility itself.

Name	Signature	Date
		